



# SPONSORSHIP AND EXHIBITOR *Prospectus*

**AGPAL & QIP  
CONFERENCE**

**17-19 MAY 2018  
MELBOURNE  
GRAND HYATT**



Quality  
Innovation  
Performance



# Invitation

FROM YOUR CONFERENCE  
HOSTS, AGPAL AND QIP



On behalf of the AGPAL Group of Companies, I invite you to join us at the **AGPAL and QIP 2018 Conference** – a celebration of quality for professionals engaged and involved in Australia's health and community sectors.

As leading providers of accreditation across Australia's health, community and human services sectors and your 2018 conference hosts, Australian General Practice Accreditation Limited (AGPAL) and Quality Innovation Performance Limited (QIP), will be bringing together hundreds of health care professionals and industry stakeholders for a 'Celebration of Quality'.

Taking place at the Grand Hyatt Melbourne from 17 to 19 May, the AGPAL and QIP 2018 Conference is expected to attract more than 400 delegates from primary, secondary and allied health care organisations.

As a service provider committed to supporting and engaging health care businesses, your team will want to secure your sponsorship or exhibition package to ensure you have access to industry leaders, opinion-shapers and health care professionals from around Australia.

With a conference theme revolving around 'Celebrating Quality', the AGPAL and QIP 2018 Conference will allow you to be seen as a valued industry stakeholder as you become part of AGPAL's 21st birthday and the celebration of quality achievements made within the industry.

Your attendance at this 2018 must-attend event will allow you to share the benefits of your products and services with our delegates. You will also have the opportunity to develop key relationships and showcase your organisation in an exhibition area buzzing with activity.

Our team has created sponsorship and exhibition opportunities to compliment all budgets, marketing objectives and business goals to best meet your organisational needs. For our 2018 Conference there are exclusive packages with inclusions that allow your organisation to become part of the conference program with presentation spots and stage time at our crowd-pleasing social events.

I look forward to welcoming your organisation to our 'Celebration of Quality' at the AGPAL and QIP 2018 Conference and thank you for joining us as we work together to support health services nationwide.

**Dr Stephen Clark**  
AGPAL and QIP Chief Executive



# Celebrate Quality

Discover the  
**top 10 reasons**  
why your organisation  
should become involved  
in the **AGPAL and QIP**  
**2018 Conference:**

1. Interact and network with hundreds of professionals involved in Australia's health, community and human services industries
2. Utilise the conference to gain exposure and promote your organisation while defining your brand image
3. Discover new and upcoming products and services within relative industries
4. Align your organisation with Australia's leading accreditation providers
5. Immerse yourself in the culture of Melbourne and celebrate with AGPAL and QIP
6. Take advantage of direct access to a large range of organisational representatives
7. Demonstrate your support for a range of leading not-for-profit organisations
8. Act on your gathered leads and expand your organisational reach
9. Engage and connect directly with your target market
10. Act on and develop key relationships with other sponsors and exhibitors

As quality-focused and best practice focused companies, here at AGPAL and QIP, we promise to uphold our reputation of delivering an informative yet thrilling conference worth celebrating.

Sponsors and exhibitors are encouraged to get excited about the interactive exhibition zone and social events sure to beat even the best party.



# Join the Celebrations!

**THURSDAY  
17 MAY 2018**

**BUMP-IN – Exhibitors  
Welcome party**

**FRIDAY  
18 MAY 2018**

**Exhibition and Conference  
Gala Dinner**

**SATURDAY  
19 MAY 2018**

**Exhibition and Conference  
BUMP-OUT – Exhibitors**

Our conference theme 'Celebrate Quality' will keep attendees intrigued as they become absorbed in an informative conference program, have some fun at our social events and gain insight into the valuable offerings provided by our sponsors and exhibitors.

The AGPAL and QIP 2018 Conference offers an opportunity to commemorate AGPAL's past endeavours while highlighting future developments, relationships and improvements across Australia's health, community and human services sectors.

Embrace the variety of social functions and gatherings to build on your network and industry relationships. All delegates, sponsors and exhibitors will find themselves surrounded by like-minded professionals aiming to learn more about their relative and surrounding industries.

The program will offer delegates a chance to acquire and develop their knowledge, skills and insights. Stand out program features include tailored breakout sessions which delve into the *RACGP Standard 5th edition*, the *QIC Standards 7th edition*, quality improvement initiatives, the latest in business efficiencies and much more! Sponsors and exhibitors will have unique access to key leaders, opinion-shapers, and health, community and human service professionals from Australia-wide.

Our conference theme will be evident in the exhibition zone as you celebrate the uniqueness of your organisation with attendees, interacting and gaining exposure amongst these key contacts. Following on from your conversations you'll have gathered plenty of leads to action once the conference ends.

**With limited sponsor and exhibition opportunities available, be sure to secure your involvement quickly.**



## The Attendees

'Celebrate Quality' with hundreds of delegates from a range of health, community and human services organisations, most of whom are accredited by AGPAL and QIP.

Delegates you will have access to may include:

- General practitioners / Practice nurses
- Practice managers
- Practice staff
- Primary Health Networks teams
- Physiotherapists
- Podiatrists
- Radiographers
- Medical imaging teams
- Dentists
- Government representatives
- Community health representatives
- Community service teams
- Aged care representatives
- Hospital based clinicians
- Decision makers
- Consumers
- Others interested in quality in health care and community services

## Conference Location

The Grand Hyatt is located in the heart of the Melbourne's fine dining and shopping precinct, only a short walk from the city's botanic gardens, theatres and famous landmarks.

Located on Collins Street, Grand Hyatt Melbourne offers high end, luxury accomodation surrounded by the buzz of an art-laced and gastronomical city. Within walking distance, attendees can get lost in Melbourne's culture, iconic laneways and eclectic architecture.

### MELBOURNE

Known as the cultural capital of Australia, Melbourne offers a range of exciting street art, trendy cafes, vibrant night life and a whole lot more.

Take a moment to meander the hidden laneways, visit Melbourne's myriad of cafes, bars and shopping boutiques or explore the city's heritage and everything historic that's on offer.

*There's something  
for everyone  
so let's celebrate!*



# Sponsorship and Exhibitor Opportunities

Join us at the AGPAL and QIP  
2018 Conference as one of  
our exclusive sponsors  
or exhibitors

Read through our sponsor and exhibitor packages  
and be sure to secure your involvement quickly as  
opportunities are sure to get snapped up fast

## Sponsorship Opportunities at a Glance

PACKAGE	AVAILABLE	PRICE
Platinum Sponsor	1	\$40,000
Gold Sponsor	1	\$30,000
Gala Dinner Sponsor	1	\$16,000
Breakfast Session	1	\$12,000
Welcome Party	1	\$10,000
Chill Out Lounge	1	\$10,000
Water Bottle Sponsor	1	\$8,500
Trade Exhibition Booth	TBC	\$4,990
Satchel Inserts		\$1,000

We understand sponsorship and exhibitor spend must provide a return on investment. **The team at AGPAL and QIP have a firm reputation of delivering value-packed, well-run and fun conferences;** past delegates and exhibitors testify this. With a range of packages to suit a variety of organisational goals, you're sure to find a package or opportunity that's just up your alley.

All prices are exclusive of GST.



## Platinum Sponsorship – \$40,000

**As the exclusive Platinum Sponsor, this is the most prestigious and sought after opportunity to reach key industry leaders, opinion-shapers, and health professionals nationwide. Gain maximum exposure and access to the full range of marketing and promotional activities to ensure a return on your investment.**

Key inclusions of this sponsorship package include a number of pre-conference brand promotion opportunities, your own conference session, recognition during the entire conference across a variety of channels, major sponsorship rights of the exhibition coffee cart and post-conference marketing.

### **AS THE PLATINUM SPONSOR, BENEFITS INCLUDE:**

#### **LEADING UP TO THE CONFERENCE:**

- Profiling of your organisation's Platinum Sponsorship on the conference website with a link to your organisation's website
- Exposure and acknowledgement as the Platinum Sponsor of the conference in:
  - Registration brochure
  - Conference e-bulletins
- One full page advertisement in pre-conference editions of *Quality News* (AGPAL's hardcopy client magazine)

- One advertorial in pre-conference editions of AGPAL or QIP e-bulletins, such as *AGPAL Assist*
- Promotion through all AGPAL and QIP's social media channels including Facebook, Twitter and LinkedIn.
- Hardcopy and electronic satchel insert (information brochure/flyer up to A4 size or equivalent or sample of product or promotional product). For other requests please contact the conference organiser.

#### **DURING THE CONFERENCE:**

- Recognition as the Platinum Sponsor on a variety of conference materials including the registration brochure and conference program
- Acknowledgement during the formal welcome with a short 5 minute speech from your company representative before the opening plenary
  - One hour presentation session during the conference program (topic to be approved and agreed in collaboration with AGPAL and QIP)
- Exhibition space in a prime location consisting of two booths or one large display area (floor plan permitting) and includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights
  - Coffee Cart next to booth with company branding

- Inclusion of a full page advertisement in the conference program (artwork supplied by you)
- Naming rights of two plenary sessions
  - Recognition of your organisation during one lunch session, including branding on catering tables
- Recognition from the Conference Chair at other appropriate times throughout the conference
- Exhibition space in a prime location consisting of two booths or one large display area (floor plan permitting) and includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights
- Acknowledgement as the Platinum Sponsor on slides to be shown at the commencement of all plenary sessions
- Four complimentary conference registrations, which includes: tickets to the welcome party, daily catering, access to all conference sessions and delegate satchels
- Four complimentary tickets to the conference gala dinner

#### **POST-CONFERENCE:**

- 10 minute speaking opportunity at one AGPAL training event held throughout the year (in your head office state, unless otherwise agreed)
- Profiling of your platinum sponsorship on the conference website with a link to your organisation's website
- Exposure and acknowledgement as the Platinum Sponsor of the conference in the post-conference e-bulletin, and acknowledgement as platinum sponsor in post-conference *Quality News*
- One full page advertisement in post-conference edition of *Quality News*.



## Gold Sponsor – \$30,000

Let your company shine as the Gold Sponsor of the AGPAL and QIP 2018 Conference. Your organisation will benefit from wide ranging exposure resulting from our targeted marketing strategy which includes: pre-conference advertisements, recognition and promotion during the conference including a 25 minute presentation spot, and post-conference marketing.

### AS THE GOLD SPONSOR, BENEFITS INCLUDE:

#### LEADING UP TO THE CONFERENCE:

- Profiling of your organisation's Gold Sponsorship on the conference website with a link to your organisation's website
- Exposure and acknowledgement as the Gold Sponsor of the conference in:
  - Registration brochure
  - Conference e-bulletins
- One full page advertisement in pre-conference editions of *Quality News* (AGPAL's hardcopy client magazine)
- One advertorial in pre-conference editions of AGPAL or QIP e-bulletins, such as *AGPAL Assist*
- Promotion through all AGPAL and QIP's social media channels including Facebook, Twitter and LinkedIn

- Hardcopy and electronic satchel insert (information brochure/flyer up to A4 size or equivalent or sample of product or promotional product. Electronic insert will be placed on the conference website (for other requests please contact the conference organiser).

#### DURING THE CONFERENCE:

- Recognition as the Gold Sponsor of the conference in the conference program
- Inclusion of a full page advertisement in the conference program (artwork supplied by you)
- Naming rights of one plenary session
  - Opportunity to make a 25 minute presentation during a conference session (topic to be approved and agreed in collaboration with AGPAL and QIP)
  - Recognition of your organisation during one lunch session, including branding on catering tables
- Recognition from the conference chair during the opening plenary and at appropriate times throughout the conference
- Exhibition space in a prime location consisting of two booths or one large display area (floor plan permitting) and includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights

- Acknowledgement as the Gold Sponsor on slides to be shown at the commencement of all plenary sessions
- Four complimentary conference registrations, which includes: tickets to the welcome party, daily catering, access to all conference sessions, and delegate satchels
- Four complimentary tickets to the conference gala dinner.

#### POST-CONFERENCE:

- 10 minute speaking opportunity at one AGPAL training event held throughout the year (in your head office state, unless otherwise agreed. Please note, cannot be at the same event as the Platinum Sponsor)
- Profiling of company's Gold Sponsorship on the conference website with a link to your organisation's website
- Exposure and acknowledgement as a Gold Sponsor of the conference in the post-conference e-bulletin, and acknowledgement as the Gold Sponsor in post conference *Quality News*.



## Gala Dinner Sponsor – \$16,000

The 21st of all 21sts! Be part of history as we celebrate AGPAL turning 21 with a Gala Dinner that is all about having a good time. Shine in the spotlight as we revel in 21 years of industry history and recognise recent achievements with the presentation of our AGPAL and QIP Awards.

Treat guests to a delicious three course dinner, see the dancefloor come alive with the support of a live band and let your brand be front and centre at this stand-out social event. As our Gala Dinner sponsor, your organisation will benefit from pre and post conference promotions, while being part of a night that will be spoken about for years to come.

### AS THE GALA DINNER SPONSOR, BENEFITS INCLUDE:

- Acknowledgement during the formal welcome with a short speech from your company representative
- Option to provide gifts to gala dinner guests (at your expense)
- Recognition as the gala dinner sponsor on a variety of conference materials including the conference website
- Branding of the gala dinner, includes: your branding on each table in the gala dinner area, signage/ banners (supplied by you), and your logo on the menu
- Acknowledgement as the gala dinner sponsor in the final conference program
- Six complimentary tickets to the conference gala dinner
- Profiling of your organisation's sponsorship on the conference website with a link to your organisation's website
- One exhibition booth (with preferential selection from floorplan depending on time of sponsorship confirmation), includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights
- One full page, full colour advertisement in the final conference program (artwork supplied by you)
- Acknowledgment on the sponsor slide to be shown at the commencement of all plenary sessions
- Recognition as the Gala Dinner sponsor of the conference in the post-conference e-bulletin and the post-conference edition of *Quality News*.

## Breakfast Session – \$12,000

Fill bellies and minds with your very own breakfast session. The first official session on the program agenda, this opportunity allows you to meet with delegates in a relaxed environment prior to the formal conference opening. Provide attendees with the must-knows about your organisation offerings and benefit from the range of sponsorship promotions pre, during and post conference.

### AS THE BREAKFAST SESSION SPONSOR, BENEFITS INCLUDE:

- One hour breakfast session prior to start of the conference on Friday 18 May (topic to be agreed upon in partnership with AGPAL and QIP)
- Promotion of session prior to the conference by AGPAL and QIP
- Buffet breakfast provided for attendees
- Profiling of your organisation's Breakfast Session Sponsorship on the conference website with a link to your organisation's website
- Listing in the final conference program as the Breakfast Session Sponsor (artwork supplied by you)
- Acknowledgement on the sponsor slide to be shown at the commencement of all plenary sessions
- One exhibition booth (with preferential selection from floorplan depending on time of sponsorship confirmation), includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights
- Two full conference registrations, which includes: tickets to the welcome party, daily catering, access to all conference sessions, and delegate satchels
- Two complimentary tickets to the conference gala dinner
- Recognition as the Breakfast Session sponsor of the conference in the post-conference e-bulletin and the post-conference edition of *Quality News*.



## Welcome Party – \$10,000

**The welcome party will be the kick start social event for the AGPAL and QIP 2018 Conference. Bring together delegates and exhibitors and place your organisation in front of mind from the get-go.**

Attendees will enjoy mouth watering canapes and drinks with a unique 'Celebration of Quality' present during the evening.

### **AS THE WELCOME PARTY SPONSOR, BENEFITS INCLUDE:**

- Acknowledgement during the welcome party official kick-off
- A five minute speech at the welcome party by your company representative
- Branding on each bar and catering table (signage/banners supplied by you)
- Acknowledgement as the Welcome Party Sponsor in the final conference program
- Profiling of your organisation's Welcome Party Sponsorship on the conference website with a link to your organisation's website
- One half page, full colour advertisement in the final conference program (artwork supplied by you)
- One exhibition booth (with preferential selection from floorplan depending on time of sponsorship confirmation), includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights
- Two full conference registrations, which includes: tickets to the welcome party, daily catering, access to all conference sessions, and delegate satchels
- Two complimentary tickets to the conference gala dinner
- Six complimentary tickets to the welcome party
- Acknowledgment on the sponsor slide to be shown at the commencement of all plenary sessions
- Recognition as our Gala Dinner sponsor of the conference in the post-conference e-bulletin and the post-conference edition of *Quality News*.

## Chill Out Lounge – \$10,000

**With a jam-packed conference program, ensure your organisation is part of the go-to spot for delegates as they seek a place to relax and have a chat. The Chill Out Lounge will revolve around a space of rejuvenation with provision of healthy treats, massages and the opportunity for you to discuss their business needs when they stop by.**

As our Chill Out Lounge Sponsor we'll work with you to set up the space and highlight your sponsorship with pre, during and post conference promotions.

### **AS THE CHILL OUT LOUNGE SPONSOR, BENEFITS INCLUDE:**

- Chill Out Lounge Space, which includes a healthy treat such as smoothies / natural juices and a masseuse for a period of time throughout each day.
- Opportunity to sponsor or provide other activities within this area (subject to approval by AGPAL and QIP). Note: lounges and set up are included in the cost of the sponsorship. The location of the Chill Out Lounge will be determined by AGPAL and QIP.
- Two full conference registrations, which includes: tickets to the welcome party, daily catering, access to all conference sessions, and delegate satchels
- Two complimentary tickets to the conference gala dinner
- Recognition as the Gala Dinner sponsor of the conference in the post-conference e-bulletin and the post-conference edition of *Quality News*.
- Profiling of your organisation's Chill Out Lounge Sponsorship on the conference website with a link to your organisation's website
- Listing in the final conference program as the Chill Out Lounge Sponsor (artwork supplied by you)
- Acknowledgement on the sponsor slide to be shown at the commencement of all plenary sessions



## Water bottle sponsor – \$8,500

Recognising the popularity of our AGPAL and QIP branded water bottles during our last conference, we're extending the same opportunity to one lucky sponsor. Gain brand exposure as soon as delegates pick-up their registration and as they stay hydrated throughout the duration of conference. Benefit from pre, during and post conference promotions as our official 2018 water bottle sponsor.

### AS THE WATER BOTTLE SPONSOR, BENEFITS INCLUDE:

- Recognition as the Water Bottle Sponsor on a variety of conference materials including the conference website
- Branding on water bottles, provided in delegate satchels, registration desk and your booth
- Acknowledgement as the Water Bottle Sponsor in the final conference program
- Two complimentary tickets to the conference gala dinner
- Profiling of your organisation's sponsorship on the conference website with a link to your organisation's website
- One exhibition booth (with preferential selection from floorplan depending on time of sponsorship confirmation), includes: booth shell, company name on fascia board, one power point, and two 150 watt spotlights
- One full page, full colour advertisement in the final conference program (artwork supplied by you)
- Acknowledgment on the sponsor slide to be shown at the commencement of all plenary sessions
- Recognition as the Water Bottle Sponsor of the conference in the post-conference e-bulletin and the post-conference edition of *Quality News*.

## Satchel Advertising – \$1,000

Upon registration all delegates, speakers and exhibitors will receive a conference satchel containing everything they need to know about the AGPAL and QIP 2018 Conference. Ensure your organisation formulates part of this conference kick-start pack by including a targeted advertisement, product sample, information flyer or gift.

Creating additional value, conference satchel insert advertisements will be displayed on the conference website, for easy viewing and reference by delegates.

All items to be provided by sponsor.

**DO YOU HAVE SPECIFIC BUSINESS OBJECTIVES YOU'D LIKE TO ACHIEVE WITH IDEAS ABOUT CREATING AN ADDITIONAL SPONSORSHIP PACKAGE?**

**SPEAK TO OUR TEAM ABOUT WHAT ADDITIONAL OPPORTUNITIES COULD BE AVAILABLE TO SUPPORT YOU WITH YOUR GOALS.**





# Exhibition Details

**With limited opportunities  
available, be sure to confirm  
your registration with our  
team today!**

## Key Exhibition Dates

**THURSDAY  
17 MAY 2018**

**BUMP-IN - Exhibitors**  
Welcome party

**FRIDAY  
18 MAY 2018**

**Exhibition and Conference**  
Gala Dinner

**SATURDAY  
19 MAY 2018**

**Exhibition and Conference**  
BUMP-OUT - Exhibitors

\*Dates and times printed in this Sponsors and Exhibitors pack are a guide only and may be subject to change. Planning is still being undertaken to confirm daily timings and will be advised as soon as available.

Exhibition manuals will be provided to registered sponsors and exhibitors closer to the date of the conference and will outline bump-in and bump-out times, venue information, dates and tips to promote your attendance.



## Trade Exhibition Booth – \$4990 (ex GST)

Exhibition booth opportunities are a great way to position your organisation, connect with conference delegates and promote your services. With each booth open for the duration of the conference, that's a whole lot of quality exposure for your organisation.

### WITH AN EXHIBITION BOOTH, BENEFITS INCLUDE:

- Location of your choice in the exhibition hall (first-come, first-choice) with exposure to delegates during the welcome reception, morning and afternoon breaks and lunches
- Recognition as an exhibiting partner on the conference website (with a link to your website)
- Listing in the Conference Program as a Trade Exhibitor
- Contact with hundreds of delegates and more than 40 exhibitors
- Two complimentary conference registrations, which includes: tickets to the Welcome Party, daily catering, access to all conference sessions and delegate satchels.

### BOOTH INCLUSIONS:

- One 3m x 2m Trade Booth
- Your organisation's name on fascia board,
- Two 150 watt spotlights per booth, and
- One 4 amp power point per booth.

### CUSTOM BUILT DISPLAYS:

There's plenty you can do with your standard trade booth however if you'd like to go the extra mile and customise your booth with additional features simply contact Moreton Hire, our preferred and trusted partner on all trade booth matters.

Once registered as a trade exhibitor, your organisation will be contacted by Moreton Hire closer to the event to confirm your fascia details, furniture requirements and equipment hire.

[www.moreton.net.au](http://www.moreton.net.au)

All exhibitors are welcome to bring their own gear, but if you need that something extra special Moreton Hire is able to work directly with you to meet your required needs.

Please note: all custom built stands and special requirements must adhere to the Grand Hyatt's safety and guideline rules.

## Exhibition Floor Plan



PLEASE NOTE: Our team are still currently working on the exhibition floor plan however exhibition and sponsor registrations are open. Our team will keep a list of sponsorship and exhibition confirmation to ensure preference of exhibition spaces are allocated on a first in first served basis.



# Sponsor and Exhibitor Booking Form

Please complete this form and return to AGPAL and QIP either via:  
**Email** conference@agpal.com.au / conference@qip.com.au  
**Fax** 1300 362 110

## CONTACT INFORMATION

Organisation:		ABN:
Contact person:		Position:
Postal Address:		Suburb:
State:	Postcode:	Country:
Telephone:	Mobile:	Fax:
Email:	Website:	

## SPONSORSHIP OPPORTUNITIES

Please tick. (Note: all prices are GST exclusive)

<input type="checkbox"/> Platinum Sponsor	\$40,000	<input type="checkbox"/> Welcome Party	\$10,000
<input type="checkbox"/> Gold Sponsor	\$30,000	<input type="checkbox"/> Chill Out Lounge Sponsor	\$10,000
<input type="checkbox"/> Gala Dinner Sponsor	\$16,000	<input type="checkbox"/> Water Bottle Sponsor	\$8,500
<input type="checkbox"/> Breakfast Session	\$12,000	<input type="checkbox"/> Satchel Insert	\$1,000

## EXHIBITION BOOTH

Please tick and list booth preferences numbers. (Note all prices are GST exclusive)

<input type="checkbox"/> \$4,990 (size 3m x 2m)	1st preference booth number	<input type="checkbox"/> TBC	3rd preference booth number	<input type="checkbox"/> TBC
	2nd preference booth number	<input type="checkbox"/> TBC	4th preference booth number	<input type="checkbox"/> TBC

Please note: additional exhibitor passes can be purchased upon registration. Further information will be provided upon receipt of this form and within your exhibitor information pack.

## SPONSORSHIP AND EXHIBITOR PAYMENT

All prices are quoted in Australian dollars and are exclusive of the Australian Goods and Services Tax (GST).

Total sponsor and exhibition cost \$\_\_\_\_\_ (excluding GST)

Payment method Please note: All credit cards will incur an additional 1.75% processing fee

<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> American Express	<input type="checkbox"/> Cheque (please make all cheques payable to AGPAL)
<input type="checkbox"/> Bank transfer (if this is your preferred method of payment, AGPAL and QIP will email you a tax invoice and relevant bank transfer details)			

Card number: \_\_\_\_\_ Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CCV: \_\_\_\_\_

Cardholder's name: \_\_\_\_\_ Cardholder's signature: \_\_\_\_\_

Send your completed form via: **Email** conference@agpal.com.au / conference@qip.com.au **Fax** 1300 362 110  
**Post** AGPAL and QIP 2018 Conference, PO Box 2058, Milton BC QLD 4064.

Once processed, a tax invoice/receipt will be issued.

For further information please contact Marketing and CommunicationsCoordinator, Jason Thwaites via email at conference@agpal.com.au or phone 1300 362 111.

I have read the terms and conditions on page 25. Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# Terms and conditions

## PAYMENT RECEIPT

- Full payment of sponsorship and/or exhibition booth/space is required with bookings to confirm the allocated booth(s).
- Booths will be allocated once payment is made on a first come first served basis. Booths will be confirmed with a tax invoice. Instalment payments can be arranged with Platinum, Gold and Gala Dinner Sponsorships. Invoices must be paid within 30 days of issue or prior to 30 March 2018, whichever is earlier.
- In the event of cancellation, a service fee of 50% of the total exhibition package cost applies for each booth cancelled before 30 March 2018 . After 30 March 2018 no refunds will be made.
- Please note cheques should be made payable to:
  - Australian General Practice Accreditation Limited and written in Australian Dollars drawn on an Australian bank cheque.
  - Refunds or discounts do not apply for facilities not used or required.
  - All outstanding monies must be paid by 30 March 2018.
  - All amounts exclude Australian Goods and Services Tax.

## INSURANCE

We will require a copy of your Certificate of Currency for public liability no less than 30 days before commencement of the conference (16 April 2018).

## LIABILITY AND INSURANCE

The exhibitor and the servant's agents and contractors of the exhibitor occupy and use the exhibition space/booth allotted under this exhibition contract and enter the Grand Hyatt Melbourne and act under or pursuant to this exhibition contract at their own risk. The exhibitor hereby indemnifies and releases Australian General Practice Accreditation Limited and Quality Innovation Performance Limited, OzAccom ('the Committee'), and the Grand Hyatt Melbourne ('the Venue Managers') and each of them and all and each of the sponsors of the exhibition ('the Sponsors') against all actions, suits, costs, claims and demands brought against the Committee, the Venue Managers and the Sponsors or any of them by any person firm or corporation for any damage or loss caused directly or indirectly to or suffered by any person firm or corporation as a result of any act or default of the exhibitor or the servants, agents, contractors or invitees of the exhibitor or resulting directly or indirectly from the attendance of the exhibitor at either the exhibition or any demonstration activities or both, including travel to and from such venues. Without limiting the foregoing the Committee, the Venue Managers and the Sponsors or any of them shall not in any circumstances be liable for any loss, damage or injury which may occur to the exhibitor or the servants, agents or contractors of the exhibitor or for any damage to their property including damage to exhibits, plant, equipment, fixtures, fittings or other property whatsoever or for any loss of profits which they may suffer howsoever caused.

## ADDITIONAL CONDITIONS AND REGULATIONS

The exhibitor and the servants, agents, contractors and invitees of the exhibitor are also to observe the conditions, rules, regulations and procedures as set out in the Exhibition Manual of the Grand Hyatt Melbourne as revised and added to from time to time, and which are available for inspection on request.

## VARIATIONS

The Committee may in the event of any circumstance which render it necessary, vary the booth or stand space allocation and the exhibitor will accept such re-allocation without any claim for a reduction in charges or otherwise.

## UNAVOIDABLE OCCURRENCES

In the event that the exhibition is cancelled or delayed through no fault of the Committee, the Venue Manager or the Sponsors, including but not limited to fire, flood, labour disputes, natural disasters, acts of God, civil disorders, riots, insurrections, work stoppages, slow downs or disputes, or other similar events then the exhibitor shall not be entitled to any refund or to claim for any loss of damage.

## ASSIGNMENTS AND SUBLETTING

No exhibitor shall assign, sublet or share the whole or any part of the space booth allotted without the knowledge and consent of the Committee.

## HOURS

The Committee shall determine the hours during which the exhibition shall be conducted and as to hours of access for exhibitors including variations of such times as shall be necessary.

It is strongly advised that each exhibitor seek to cover their equipment, exhibits and display material with adequate insurance and also effect public risk insurance at the expense of the exhibitor.

## IMPLIED WARRANTIES

In the event any statute implies any term condition or warranty into this agreement, which cannot be lawfully excluded, such terms will apply to this agreement, save that the liability of the Committee and each of them for breach of any such implied term will be limited, at the option of the Committee, to any one or more of the following:

- the replacement of goods to which the breach relates or the supply of equivalent goods,
- the repair of such goods,
- the payment of the cost of replacing the goods or of acquiring equivalent goods, or
- the payment of the cost of having the goods repaired.

## CONSEQUENTIAL DAMAGE

The Committee will not be liable for any indirect or consequential damages arising out of a breach of this exhibition contract.

## SECURITY

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## CONTACT DETAILS

We look forward to welcoming you at the  
**AGPAL and QIP 2018 Conference.**

For all conference queries please contact:

**Jason Thwaits**

Marketing and Communications Coordinator

PO Box 2058, Milton QLD 4064

P: 1300 362 111

E: [conference@agpal.com.au](mailto:conference@agpal.com.au) / [conference@qip.com.au](mailto:conference@qip.com.au)

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